Staff use ONLY

RFP code:
Date received:

AMERICANBARASSOCIATION
Real Property, Trust and Estate Law Section

2027 RPTE National CLE Conference Request for Proposal

Presentations will be held on May 6 and 7, 2027

Forms are due November 16, 2026 to rptemeetings@americanbar.org

Form Instructions

- Only proposals in which all parts of the proposal form have been completed will be considered.
- Provide program proposed program title and description of the program on Page 2.
- Provide speaker details on Pages 3-4.
- Complete RFP Agreement Checklist on Page 5.
- **FOR GROUP PROGRAMS ONLY: Each Group is required to submit a proposal for the National CLE Conference. Group Programs must be submitted by the Group Chair(s).**

Submission Details

THIS FORM SERVES AS YOUR COMPLETE AND FINAL SUBMISSION

Submitted By (name):

Submitter Email:

Area of Interest: ☐ Real Property ☐ Trust & Estate ☐ Joint RP&TE

CLE Credit Proposed:

Intended Program Audience : ☐ Beginner ☐ Intermediate ☐ Advanced

FOR GROUP PROGRAMS ONLY - Identify the group name:

Program Details

Proposed Program Title:

Official program title may be changed by the CLE Chairs and will be published in all brochures and related materials.

Program Description:

Use two or three sentences to introduce your program, and then use bullet points to support your program idea. Please also provide 3 to 5 learning objectives (bullet points) that the attendees are expected to learn.

Speaker Details

All programs need at least one Program Chair and one Moderator.

Participant #1 – Name:

Firm/Company/Institution:

City, State: Email:

Role (check all that apply): ☐ Speaker ☐ Program Chair ☐ Moderator

Diverse Speaker? ☐

List any accolades/special qualifications of this speaker:

Participant #2 – Name:

Firm/Company/Institution:

City, State: Email:

Role (check all that apply): ☐ Speaker ☐ Program Chair ☐ Moderator

Diverse Speaker? ☐

List any accolades/special qualifications of this speaker:

Participant #3 – Name:

Firm/Company/Institution:

City, State: Email:

Role (check all that apply): ☐ Speaker ☐ Program Chair ☐ Moderator

Diverse Speaker? ☐

List any accolades/special qualifications of this speaker:

Participant #4 – Name:

Firm/Company/Institution:

City, State: Email:

Role (check all that apply): ☐ Speaker ☐ Program Chair ☐ Moderator

Diverse Speaker? ☐

List any accolades/special qualifications of this speaker:

Participant #5 – Name:

Firm/Company/Institution:

City, State: Email:

Role (check all that apply): ☐ Speaker ☐ Program Chair ☐ Moderator

Diverse Speaker? ☐

List any accolades/special qualifications of this speaker:

Participant #6 – Name:

Firm/Company/Institution:

City, State: Email:

Role (check all that apply): ☐ Speaker ☐ Program Chair ☐ Moderator

Diverse Speaker? ☐

List any accolades/special qualifications of this speaker:

Diversity Equity and Inclusion Statement

The Section welcomes all lawyers to attend the National CLE Conference and seeks to ensure the conference programming represents the diverse nature of their practices and clients. To accomplish this, programs that demonstrate an understanding of how a topic may affect communities differently are highly valued. These programs should incorporate components along various dimensions – such as ethnicity, race, cultural background, religion, age, gender identity or gender expression, sexual orientation, national origin, ability, practice setting, economic situation, ideology or veteran status, political beliefs, neurodiversity, etc. – so that all attendees' practices and settings are represented. The Section encourages every program to incorporate these concepts, including broadened perspectives, life experiences, professional backgrounds, and viewpoints to enrich the discussion and reflect the varied experiences of our members, their practices, and the clients and communities they serve.

If your panel would like to be considered as a diverse program, please describe how your program furthers this goal:

RFP Agreement Checklist

All programs need at least one Program Chair and one Moderator. The roles of participants can be found **here**.

- ☐ I am aware that the Program Chair is the main contact for this program, and they are aware of and have accepted this position and its duties.
- ☐ I, or the Program Chair, will inform all speakers of the mandatory registration fees (waived only for non- RPTE members) and the Section's policy of not reimbursing speakers for their travel. Review the reimbursement policy **here**.
- ☐ I, or the Program Chair, will adhere to all deadlines in a timely manner.